

Sullivan County Council of Governments

Minutes for 4th Quarter Meeting

December 12, 2023

The meeting was called to order by Carl Vough- Forks Township.

Darlene Fenton- Sullivan County Commissioner

Linda Gavitt- Davidson Township

Robin Simpson- Laporte Borough

Leo Fiester- Laporte Township

Carl Rine, Jr.- Shrewsbury

Barry Garverick- Penn-Dot

Ana Rubino- Secretary Treasurer

We opened the meeting with the pledge to the flag at 7:07pm.

Old Business

September Minutes were reviewed Darlene Fenton and Robin Simpson made and seconded a motion to approve the minutes. Motion passed.

Bidding for Materials

There was a discussion about contacting other municipalities and reminding them that it is their duty to attend meetings. Robin Simpson will be retiring and will be here one last time for our December 2023 meeting.

There was a discussion about third party billing being addressed to our Fire companies for rescue calls and to recover the cost supplies and people.

COG would be responsible for partnering with Penn-Dot and bidding together for materials to be much cheaper for everyone. Using MS963 contract to pick and choose per item and materials. Then a bid will be put in and we will take the lowest of two bids.

Contracts are good for one year. He asked for an updated list of all municipalities' emails which were provided to him.

Barry stated that we need to start working on this in our December meeting in order to proceed with our ordering for March 2024. He will get the proposal ready for bidding in March 2023. Conveniently he can take Bids through his email address.

*Barry Garverick- Penn-Dot email address at bgarverick@pa.gov or

P:(570) 368-4240 P:(877) 723-6830 ext-4240 Fax (570) 368-4343

New Business

Barry Garverick- Penn-Dot sent a mass email to all municipalities and only received feedback from one municipality. Barry mentioned advertising in the Sullivan Review. He requested Jeff Hamilton's contact information to further discuss this idea. He was provided with such. Barry was concerned if Sullivan County COG had a solicitor to look over the numbers for the materials purchased. He mentioned applying to this a 963 and he would be willing to come out and give an estimate to anyone that contacts him.

Barry Garverick-Penn-Dot stressed that in order to be able to put an opening bid in by March 26th, 2024, he will be needing all the information on the municipalities that are interested in bidding by Wednesday, January 24th, 2024.

Robin Simpson-expressed that Laporte Borough will not be bidding.
Carl Vough-expressed that Forks Township will be Bidding.

Carl Vough mentioned the proposed 2024 meeting dates: January 23, March 26, June 25, September 24 & December 10 and they were accepted.

Discuss specifics about the laptop purchase.

Pay the Bills

Treasurer's Report was reviewed. Robin Simpson and Carl Rine, Jr. made and seconded a motion to approve the Treasurer's Report. Motion passed.

Budget was reviewed Darlene Fenton made a motion and Carl Vough seconded the motion. All voted in favor and the motion was passed.

Bills were reviewed Robin Simpson made a motion and Darlene Fenton seconded the motion. All voted in favor and the motion was passed.

Darlene Fenton made a motion and Robin Simpson seconded the motion.
Meeting was Adjourned at 7:33pm

Respectfully Submitted,
Ana Rubino